

Patient Name: _____

Date of Birth: _____



FINANCIAL POLICY

Our objective is to provide you with the highest quality healthcare in the most cost-effective manner. However, the ability of The Chattanooga Heart Institute to achieve this depends greatly on your understanding of our financial policy and of your financial responsibilities. If you have medical insurance, we will file a claim on your behalf. We do this as a courtesy to our patients and to honor agreements with insurers who have contracts with The Chattanooga Heart Institute.

Failure to Keep Appointments

If you are unable to keep an appointment, please call us so that we can make this appointment available for other patients. If you cancel less than 24 hours before your appointment time, you may be charged a \$25.00 fee. We appreciate your cooperation in striving to keep every scheduled appointment.

Medicare Patients

As a participating provider of Medicare Part B (physician services), The Chattanooga Heart Institute will only collect your Medicare co-insurance, co-pays, and deductible, and any charges for services rendered but not covered by Medicare. These amounts due from you are expected at the time services are rendered. All other reimbursement will be received directly from Medicare.

NOTE: You will be informed of services not covered by Medicare prior to these services being rendered. Your signature upon the appropriate Medicare Waiver form represents your authorization for the physician to perform these services and your acceptance of the financial responsibility for these services. If you have a Medicare product that requires a co-pay, you will be responsible for the co-pay at the time services are rendered.

Commercial Insurance Patients

Please remember that your insurance contract is between you and your insurer. If your insurance company pays only a portion of your claim or reduces benefits based on your contract, you are responsible for these balances. Referrals are the responsibility of the patient. Referral forms and insurance cards should be presented when you check in. If you change insurers between appointments, it is your responsibility to notify us of the new information prior to your appointment to ensure our acceptance of the new plan.

Co-pays, deductibles, and co-insurance are due at time of service.

HMO/Managed Care Insurance Patients

Many HMO/Managed Care plans require a referral. If a referral is required, it is your responsibility to obtain the referral prior to each appointment. Unauthorized services will be the financial responsibility of the patient.

Co-pays, deductibles, and co-insurance are due at time of service.

Patients with No Insurance

Patients with no insurance are required to pay at time of service. If special financial arrangements are deemed necessary, you are responsible for making these arrangements prior to services being rendered.

NOTE: All balances that are a result of hospitalization or a procedure are due within 30 days from the date of your first statement. If you are unable to pay, you should contact the business office immediately to discuss your options.

I understand the financial requirements described above and agree to abide by the requirements. In the event that I fail to pay this account, I agree to pay any and all collection costs up to and including collection agency fees and attorney fees.

I have seen and have been offered a copy of The Chattanooga Heart Institute's privacy notice.

Patient/Guarantor Signature

Date

We accept cash, checks, Visa, MasterCard, Discover, and American Express.